**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES JUNE 16, 2020**

**MEMBERS PRESENT:**  Jay Williams, Brett Hurff, Bud Bosworth, Jim Lee

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mark Melcon, Christine Delucchi, Mike Saitone, J.D. Hackett, Jan Hammill

**CALL TO ORDER:** President Jay Williams called the meeting to order at 6:05.

**PREVIOUS MINUTES APPROVAL:** Minutes of the May 19, 2020 meeting were approved with a motion from Bud and a 2nd from Brett.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

* J.D reported 4 leak repairs – office safety meetings held – water testing and customer assists.

**MANAGERS REPORT:**

* Financial Report, (Expenditures for May-Fiscal year 2019-2020) . LAIF balance $231,534.18 **.**

**OLD BUSINESS:**

* Update on Church Property – No contact.
* HBMW Annexation – Old Financials, no profit, $220K in the bank. No recent financial statements as of yet. They are asking for a 2 year water bill freeze. We will run bi-lateral books for 2 years. Mike is communicating with a lawyer. We will use LAFCO whose proposal is essential. Bud made a motion to move forward to start the LAFCO process and start negotiations with HBMW. Brett 2nd the motion. All in favor.

**NEW BUSINESS**

* Oath of Office taken by Christine Delucchi who will be our new Board of Director and an authorized signer on our U.S. Bank account.
* County contact for water supply to Riverfront RV Park, LLC. Mike to send Certified letter to county stating customer will need to furnish a well. Brett made a motion and Bud 2nd the motion. All in favor.
* Mike proposed the 2020-2021 Budget for approval. Brett made a motion to accept the proposed budget and Jim 2nd the motion. All in favor.
* Mike reported Mary Cheek will not be doing our annual audit this year. It is up for discussion for a Bi-Annual audit.
* Workers Comp and all other insurances have greatly increased this year. Mike will explore new alternatives for next year.

**CORRESPODENCE:** Plumas County Special District asking any of our Board members to volunteer to be on their board.

**NEXT REGULAR SCHEDULED MEETING:** July 21, 2020 6:00 pm

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** None

**MEETING ADJOURNED:** President Jay Williams adjourned the meeting at 7:05

Respectfully Submitted,

Bud Bosworth,

District Secretary