**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES SEPTEMBER 15, 2020**

**MEMBERS PRESENT:**  Jay Williams, Brett Hurff, Albert (Bud) Bosworth, James (Jim)Lee, Christine Delucchi

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mark Melcon, Mike Saitone, J.D. Hackett, Jan Hammill

**CALL TO ORDER:** President Jay Williams called the meeting to order at 6:00.

**PREVIOUS MINUTES APPROVAL:** Minutes of the August 18, 2020 meeting were approved with a motion from Brett and a 2nd from Jim. All in favor.

**PUBLIC COMMENT:** Mark asked about the water pressure if we annex with MutualWater.The two systems will be ran independently .

**FIELD MANAGERS REPORT:**

* J.D reported he completed the meter reading, repaired two water main leaks, reload and read chlorine, hired Pacheco Landscaping to clean around the Spring House (which looks beautiful), New service installation and USA calls.

**MANAGERS REPORT:**

* Financial Report, (Expenditures for Aug-Fiscal year 2019-2020) . Error in the Budget for New Service. $15,000.00 should be $1,500.00. LAIF balance $192,459.01. $31,000.00 was paid back but this balance does not reflect that yet.

SDRMA insurance not paid by agent. Mike followed up and it is paid now**.** CalPers submission for SS payments rejected. Mike had to spend quite a bit of time resolving this issue. Mike is exploring a swim service for Tank Inspections as this is less expensive and better for our bolted tank.

**OLD BUSINESS:**

* Update on Church Property – No contact.
* HBMW Annexation – Still no Financials from HBMW. They are 12 votes short of approval but they have not received all ballots back yet. We do have their customer list.
* Audit by SingletonAuman will be 9/21 through 9/22.
* Building upgrade – Paint. Mike asked the Board to approve Adam Walsh to do the work with a Release of Liability and a Waiver & Assumption of Risk. Albert (Bud) made a motion to accept Adams proposal. Jay made the 2nd and all were in favor.

**NEW BUSINESS**

* Tank Inspections visited in Managers Report.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** October 20, 2020 6:00 pm

**MEETING ADJOURNED:** President Jay Williams adjourned the meeting at 6:50

**CLOSED SESSION PER GOVERNMENT CODE 54956.9:** Job Descriptions

Respectfully Submitted,

Bud Bosworth,

District Secretary