**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES JULY 26, 2022**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, James Lee, Christine Delucchi, Albert “Bud” Bosworth

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael Saitone, JD Hackett, Angela Lopez, Mark Melcon

**CALL TO ORDER:** President Jay Williams called the meeting to order at 5:06 PM.

**PREVIOUS MINUTES APPROVAL:** A motion was made to approve the minutes for the June 28, 2022 meeting minutes by Brett, and seconded by Christine. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

* JD reports water samples for HBCSD #1, and HBCSD #2 are clean. Highest usage day in July was 410,000 gallons in a 24 hour period. JD reports two water main breaks that were repaired. One on Evergreen Circle, as well as a second break that was discovered and repaired down the street from first on the same day. JD assisted Hamilton Branch Fire Department with water needs for a structure fire on July, 13th. JD, and Mike have been monitoring heavy water users, as well as customers using water outside of water ordinance set days and hours. Performed regular maintenance duties.

**MANAGERS REPORT:**

* Mike, Fiscal year end Budget presented to directors (handout). Closed out fiscal year, and we are looking great financially. Balance in LAIF has been updated.

**OLD BUSINESS:**

* State agency had not processed paperwork due to nonexistent approved financial statements. Mike contacted state agency for status. Once notified sent required documents.

**NEW BUSINESS:**

* Customers have been notified of current status of spring, will update in current meetings. Will be attaching spring house newsletter in coming billing.

**CORRESPONDENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** August 23, 2022 at 5 PM.

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** Customer delinquencies & Vehicle concern. Minutes Recorded. Start 5:47 PM – Meeting Adjourned 6:07 PM

**MEETING ADJOURNED:** President Jay Williams adjourned the meeting at 5:46 PM.

 Respectfully Submitted,

 Albert “Bud” Bosworth