**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES OCTOBER 22, 2024**

**MEMBERS PRESENT:** Jim Lee, Brett Hurff, Christine Delucchi, Albert (Bud) Bosworth, Jay Williams

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mike Saitone, Angela Lopez, Mark Melcon

**CALL TO ORDER:** President Jim Lee called the meeting to order at 5:07 PM

**PREVIOUS MINUTES APPROVAL:** Brett made a motion to approve the minutes of the September 24, 2024 meeting, Jay second the approval. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

 • Few more small leaks discovered, to be repaired before snow.

 • JD is meter reading and insulating meters for winter.

**MANAGERS REPORT:**

• Financials looking good. September YTD Budget given to directors (handout) LAIF $828,045.47.

 • Few big expenses this period. 2024 Audit, Hydrant Install on Hillcrest.

**OLD BUSINESS:**

1. Moving on to the grants/contracts division with the state. Hope to have more information to share next meeting.
2. No further discussion on emergency water repairs.
3. JD’s truck is still running, he will continue to use the truck for now. We will be putting new tires on it and doing some maintenance before winter. We are approved to purchase new truck when deemed absolutely necessary.
4. Jim completing ethics.

**NEW BUSINESS:**

1. New Vacancy on the HBCSD Board of Directors. If you would like more information please come into the HBCSD office. Vacancy to be posted to three public locations. HBCSD Office, Hamilton Branch Fire Hall, and Peninsula Market. Will also be posted to our website.

[www.hamiltonbranchcsd.com](http://www.hamiltonbranchcsd.com) Waiting on letter of resignation from President Jay Williams.

1. Discussion regarding mutual excess usage. It was brought up by a board member that we could possibly do a onetime forgiveness to mutual customers with large bills due to excess tiers. Directors were concerned that if we granted forgiveness for excess used in June/July that it wouldn’t be fair to current HBCSD customers.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** November 26, 2024 @ 5:00 PM

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** None

**MEETING ADJOURNED:** President Jim Lee adjourned the meeting at 5:52 PM.

 Respectfully Submitted

Albert “Bud” Bosworth