**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES OF NOVEMBER, 17, 2020**

**MEMBERS PRESENT:** Brett Hurff, Albert “Bud” Bosworth, James Lee, Christine Delucchi

**MEMBERS ABSENT:** Jay Williams

**OTHERS PRESENT:** Mark Melcon, J.D. Hackett, Mike Saitone, Jan Hammill

**CALL TO ORDER:** Vice President Brett Hurff called the meeting to order at 6:04 pm.

**PREVIOUS MINUTES APPROVAL:** Minutes need to be amended due to an incorrect reported amount of money transfer to LAIF. Minutes state $61,000.00 and should be $62,000.00.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:** J.D. reported the water samples for the month were good. We used 8.8 million gallons of water in October. Spring level is good. Repaired leak on Mary Ann. Asphalted site. Insulated 180 boxes. Trial shut-down tomorrow for valve on Big Springs repair scheduled for Monday 11/23. Maintained chlorine and batteries at spring. Getting Argo ready. The 147 tank is overflowing now to prevent freezing.

**MANAGERS REPORT:** We are in our 3rd month of the budget and we are at 57% of our Revenue projected. 34% on the expense side. LAIF has been repaid for mortgage payment transfer. Balance in LAIF is $223,886.26.

**OLD BUSINESS**

* Update on Church Property – status quo
* HBMW Annexation – the paperwork we need to submit is too much for us. We are letting Lagerlof, our annexation attorney help us with this matter.
* Formal Audit Report should be coming soon.

**NEW BUSINESS**

* 2020 HBCSD Appreciation Party – maybe in December? It was discussed that with COVID 19 we might want to try to do it at a later date. Mike will get back to Board Members.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** January 19, 2021

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9** None

**MEETING ADJOURNED:** Vice President Brett Hurff adjourned the meeting at 6:30 pm.

 Respectfully Submitted,

 Albert “Bud” Bosworth