**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES JANUARY 23, 2024**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, Christine Delucchi, Albert ‘Bud” Bosworth

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael Saitone, Angela Lopez, Mark Melcon

**CALL TO ORDER:** President Jay Williams called the meeting to order at 5:20 PM.

**PREVIOUS MINUTES APPROVAL:**

**•** A motion was made to approve the meeting minutes of November 28, 2023 by Brett and seconded by Christine. All in favor.

**•** A motion was made to approve the meeting minutes of the December 12, 2023 Rate Increase by Brett and seconded by Christine. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

 **•** The spring has delivered 3.8 million gallons this month.

 • Weather permitting JD has been exercising valves within the district.

• JD is also working on continuing education for his water license requirements.

**MANAGERS REPORT:**

**•** Financials are in good shape. December YTD Budget given to directors (handout) LAIF Balance $680,934.23.

**OLD BUSINESS:**

**•** We are still working with the state for new well, and infrastructure. They are currently reviewing our requests.

**NEW BUSINESS:**

**•** Brett Hurff made a motion to appoint James Lee as a director of the Hamilton Branch Community Services District, Jay Williams seconded. All in favor.

**•** Directors all reviewed, and recited Director Oaths except James Lee who was absent from the meeting, but will be given the Director Oath at the next scheduled board meeting.

**•** Directors voted on new positions. As follows.

President: James Lee

Vice President: Brett Hurff

Secretary: Albert “Bud” Bosworth

• The U.S. EPA’s Lead and Copper Rule Revisions (LCRR) require all California community (CWS) and non-transient non- community (NTNC) water systems to develop and submit a service line material inventory to the Division of Drinking Water by October 16, 2024. Questionnaires sent out to customers via billing for lead reporting requirements.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** February 27, 2024 @ 5PM

**MEETING ADJOURNED:**

**•** Vice President Brett Hurff adjourned the regular meeting of the Hamilton Branch Community Services District at 6:00 PM. Closed meeting to follow.

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:**

1. Potential / Anticipated Litigation
2. Employee welfare

 Respectfully Submitted,

 Albert “Bud” Bosworth