**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES JULY 23 2024**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, Christine Delucchi, Albert (Bud) Bosworth

**MEMBERS ABSENT:** Jim Lee

**OTHERS PRESENT:** Mike Saitone (Phone), Angela Lopez, Mark Melcon

**CALL TO ORDER:** Vice President Brett Hurff called the meeting to order at 5:08 PM

**PREVIOUS MINUTES APPROVAL:** Christine made a motion to approve the minutes of the June 25, 2024 meeting, Jay second the approval. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

**MANAGERS REPORT:** Fiscal year end financials looked great. LAIF $820,124.78

**OLD BUSINESS:**

1. We are moving forward onto the contracts division with the state regarding the new well.
2. Large tree needs to be removed as well as some trimming for insurance purposes before new leach field to be installed by Turner. We currently have received one bid. Waiting on possibly two more.
3. Landscaping has been completed using in house personnel saving the district money. We are waiting for Turner Landscape Supply invoice for materials.
4. Audit for fiscal year 2022-2023 is complete.
5. We currently have two bids for solar on the springhouse, waiting on possibly one more before a decision is made.
6. Miller Glass will be installing new window screens 07-30-24. We look forward to a better appearance to the HBCSD office.

**NEW BUSINESS:**

1. Received bid for upgrading our Inhance billing software to a cloud based platform. Very expensive with not a lot of benefit. Staying with desktop based system for now.
2. Waiting on date for Turner to start leach field, trying to have tree removed before this happens.
3. Ongoing discussion regarding outside contractor for emergency water repairs.
4. No action on approval of policy and procedures. Will be voted on at next meeting.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** August 27, 2024 @ 5:00 PM

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** None

**MEETING ADJOURNED:** Vice President Brett Hurff adjourned the meeting at 5:31 PM.

 Respectfully Submitted,

 Albert “Bud” Bosworth