**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES OF JANUARY 19, 2021**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, Albert “Bud” Bosworth, James Lee, Christine Delucchi

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mark Melcon, J.D. Hackett, Jan Hammill

**CALL TO ORDER:**  President Jay Williams called the meeting to order at 6:04 pm.

**PREVIOUS MINUTES APPROVAL:** A motion was made to accept the minutes by Brett and seconded by Jay. All in favor.

**PUBLIC COMMENT:** Mark wanted to know when the Annexation was complete, if a customer owned property in both HBCSD and Mutuals area could one check be written? The answer is no. We will be running bilateral books for 2 years.

**FIELD MANAGERS REPORT:** J.D. reported the water samples for the month were good. We used 5.6 million gallons of water in December. Installed new valve in hydrant. Will rebuild when weather is good. Customer on Hillcrest wants our water line moved. To be down in the spring. Marked valves. Inspected Mutuals intertie. Quarterly reports sent to State. Responded to USA’s which are now electronic. Took D2 and T2 classes. Repaired water meter leak. Customer assist on Pen Dr.

**MANAGERS REPORT:** YTD Budget given to Directors. Balance in LAIF is $223,886.26.

**OLD BUSINESS**

* Update on Church Property – no change.
* HBMW Annexation – Mike submitted all the paperwork to our LAFCO representative via mail. Waiting to see if they have everything they need from us for now.
* Distributed Finalized Audit Report to Directors.

**NEW BUSINESS**

* Looking into Liens for non payment since we can’t shut off water for non payment.
* Badger meters could possibly be made to do electronic reading. Mike and J.D. looking into the possibility.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** February 16, 2021

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9** None

**MEETING ADJOURNED:**  President Jay Williams adjourned the meeting at 6:35 pm.

 Respectfully Submitted,

 Albert “Bud” Bosworth