**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES NOVEMBER 22, 2022**

**MEMBERS PRESENT:** Jay Williams, Christine Delucchi, James Lee, Brett Hurff, Albert (Bud) Bosworth.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael Saitone, Angela Lopez

**CALL TO ORDER:** President Jay Williams called the meeting to order at 5:07 PM.

**PREVIOUS MINUTES APPROVAL:** A motion was made to approve the meeting minutes of October 25, 2022 by Brett, and seconded by Christine. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

* Calls for disconnections, people leaving area for winter etc.
* Water samples for HBCSD # 1 and HBCSD # 2 are clean.
* JD will be performing mock shut down of hillcrest drive. Customers will be notified of date and time for shut off.
* Performed regular maintenance duties.

**MANAGERS REPORT:**

* Financials are good. Budget progression is positive.
* Customer on A-13 development, letter to be generated.

**OLD BUSINESS:**

* Sending supporting documents to continue well grant forward progression.

**NEW BUSINESS:**

* Audits for 2022 have been delivered.
* Potential bank loan information for new well delivered to board.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** No meeting in December. Next meeting scheduled January 24, 2022 @ 5PM.

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** Discussion of Employee Compensation

**MEETING ADJOURNED:** President Jay Williams adjourned the meeting at 5:40 PM

 Respectfully Submitted,

 Albert “Bud” Bosworth