**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES NOVEMBER 28 2023**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, Christine Delucchi, James Lee, Albert (Bud) Bosworth

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mike Saitone, Angela Lopez, Mark Melcon

**CALL TO ORDER:** President Jay Williams called the meeting to order at 5:05 PM.

**PREVIOUS MINUTES APPROVAL:** A motion was made to approve the meeting minutes of October 24, 2023 by Brett and seconded by Christine. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

 **•** Spring delivered 8.9 million gallons for the month of October.

 • Overlay on Big Springs Road, and Evergreen Circle completed.

 • Assisted customers with leaks.

 • Performed regular maintenance duties.

**MANAGERS REPORT:**

**•** Financials in good shape. October YTD budget given to director (handout) LAIF Balance $680,934.23

**OLD BUSINESS:**

**•** Welfare of spring is good. Holding +30 inches above the intake. Holding steady. High demand, but keeping up.

**•** Started new process for funding of new well. Working with State Representative.

**NEW BUSINESS:**

**•** A motion was made to approve Resolution 2023-001 Customer Leak Forgiveness Policy by Brett and seconded by Bud. All in Favor.

**•** Making some improvements to the HBCSD building. Dry scape, window screens, window blinds, etc.

**•** Open Director Position for Hamilton Branch CSD.

**•** Delaying audit until July 2024 for purposes of merging Hamilton Branch Mutual District to Hamilton Branch CSD.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** January 23, 2024 @ 5PM

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:**

 • Employee Compensation

**MEETING ADJOURNED:** President Jay Williams adjourned the meeting at 6:07 PM.

 Respectfully Submitted,

 Albert “Bud” Bosworth