**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES of OCTOBER 20,2020**

**MEMBERS PRESENT:** Jay Williams, Brett Hurff, Albert “Bud” Bosworth, James Lee, Christine Delucchi.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mike Saitone, J.D. Hackett, Mark Melcon, Jan Hammill

**CALL TO ORDER:**  President Jay Williams called the meeting to order at 6:08

**PREVIOUS MINUTES APPROVAL:** Jay made a motion to accept the minutes of the September 15, 2020 meeting. “Bud” seconded. ALL in favor.

**PUBLIC COMMENT:** Mark asked if with the annexation, would LAFCO be dissolving District 3? No one knew the answer to that.

**FIELD MANAGERS REPORT:** J.D. reported water usage for one month, 10 ½ million gallons.Repaired valve on Mary Ann**.** Damage on water meter on Hillcrest. Assisted Jay on Creekside with Sewer line**.** Assisted customer with dig on Almanor Drive.Reading meters, chlorine testing and monthly water samples. Projects in line, Hydrant on Big Springs.

**MANAGERS REPORT: Financials** look good. There was a $62,000.00 LAIF correction which will show next month.

**Business Update,** Mike is working hard to get our tank expenses much lower than ever before.

**OLD BUSINESS:**

1. No communication with the Church for purchasing their property.
2. HBMW has the proper votes to annex. We need a Resolution and the proper application process for LAFCO to move forward. GIF map is being developed.
3. No official response from the audit yet but feeling it went well.
4. Building is painted and looks great!!!

**NEW BUSINESS**

1. Looking for apprentice for JD**.**
2. Resolution for Annexation and Designee to Conduct business for the District was discussed. “Bud made a motion to pass the Resolution and appoint Mike the designee. Jay seconded it and ALL were in favor. 5 AYES O NOES.

**CORRESPODENCE:** NONE

**NEXT REGULAR SCHEDULED MEETING:** November 17, 2020

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9 -** Field Manager Job Description – Wage Adjustment for Staff.

**MEETING ADJOURNED:** Jay adjourned the meeting at 7:30 pm

 Respectfully Submitted,

 Albert “Bud” Bosworth

Amended Minutes 11/18/20