**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES FEBRUARY 27, 2024**

**MEMBERS PRESENT:** Brett Hurff, Christine Delucchi, James Lee, Albert (Bud) Bosworth

**MEMBERS ABSENT:** Jay Williams

**OTHERS PRESENT:** Mike Saitone, Angela Lopez, Mark Melcon

**CALL TO ORDER:**  Vice President Brett Hurff called the meeting to order at 5:05 PM.

**PREVIOUS MINUTES APPROVAL:** A motion was made to approve the meeting minutes of January 23, 2024 by Bud and seconded by Christine. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:** Leak on Peninsula Dr. detected and repaired. Problems with Well system is fixed so that customer base is back to using the Well and not the Spring. Using the intertie did not affect the Spring levels per say. JD has exercised 134 valves out of 142 valves. Mike and JD are going to get a game plan on replacing the third valve down from the Spring.

**MANAGERS REPORT:** Budget sheetsare now incorporated into one budget sheet to reflect revenue and expenses for both water systems**.** Revenue is now at 70% ofthe budget. Operating Expenses are 60%. G & A is at 54%. LAIF balance is $687,776.06.

**OLD BUSINESS:** Spring is running about 3 ft. or so and is never overflowing anymore. Mike will possibly be notifying the State and getting a backhoe up in the gravel above the spring to see if there is silt build up. Mike is now getting response from the State regarding infrastructure and new well with the help of a customer. Mike and JD are now exploring a new plan for location of wellsite with many other ideas to use the A-13 tank.

**NEW BUSINESS:** State of California passed a lawthat requires each employer to provide 40 hours per year. New procedures were signed and are effective January 1, 2024. Jim Lee recited his Oath of Office and is now our new President.

We have 3 directors that need to take their Ethics course. (localethics.fppc.ca.gov/login.aspx) Payoff for new printer financed through Great American Finance will be discussed at the next meeting with the payoff figure available.

**CORRESPODENCE:** Previous customer of Hamilton Branch Mutual concerned about stocks owed him when Mutual dissolved.

**NEXT REGULAR SCHEDULED MEETING:**  April 23, 2024 @ 5PM

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** None

**MEETING ADJOURNED:** Vice President Brett Hurff adjourned the meeting at 6:00 PM.

 Respectfully Submitted,

 Albert “Bud” Bosworth