

**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES MAY 28, 2024**

MEMBERS PRESENT: James Lee, Jay Williams, Brett Hurff, Christine Delucchi, Albert 'Bud" Bosworth

MEMBERS ABSENT: None

OTHERS PRESENT: Michael Saitone, Jan Hammill

CALL TO ORDER: President Jim Lee called the meeting to order at 5:00 PM.

PREVIOUS MINUTES APPROVAL:

- A motion was made to approve the meeting minutes of April 23, 2024 by Brett and seconded by Bud. All in favor.

PUBLIC COMMENT: None

FIELD MANAGERS REPORT:

- Record water usage over the Memorial Day weekend. 9 million gallons delivered in that 3 day period which is a record for us. 12,000 gallons delivered in #2.
- We have had our share of small leaks, which are being repaired one at a time.
- Water sampling is all good.

- **MANAGERS REPORT:**

- Financials are in good shape. April YTD Budget given to directors (handout) LAIF Balance \$695,124.78.
- Spring is doing awesome. It is delivering 400 gpm in the mornings and it is staying full.

- **OLD BUSINESS**

- Email to Oscar included in your packet to update progress with the State. Nov. 2024 is set for the final agreement with another 12-18 months after to have a system up and running.
- Miller Glass is scheduled to come measure for screens on the windows
- Brett made a motion to allow Jan and Angie to get materials to landscape the front yard with a limit of \$3,000.00. Jay 2nd the motion and all were in favor.
- Progress on the leach field is the money and application have been sent to Plumas County. Waiting on approval and permit.

NEW BUSINESS:

- 24/25 Fiscal Budget proposal was presented. Brett made a motion to approve the 24/25 Fiscal Budget knowing we may need some amendments. Jay 2nd the motion. All in favor.
- Received one bid for Solar proposal for the Spring, after asking different contractors for bids. Mike will reach out to some others to see if we can get more bids.
- 22/23 Annual Audit to be conducted June 10-11.
- 23-24 Annual Audit to be conducted sometime in August. No exact date has been set yet.

CORRESPONDENCE: None

NEXT REGULAR SCHEDULED MEETING: June 25, 2024 @ 5PM

- **MEETING ADJOURNED**

President Jim Lee adjourned the meeting at 5:48 PM

CLOSED SESSION PER GOVERNEMENT CODE 54956.9:

A. Employee Welfare

Respectfully Submitted,

Albert (Bud) Bosworth